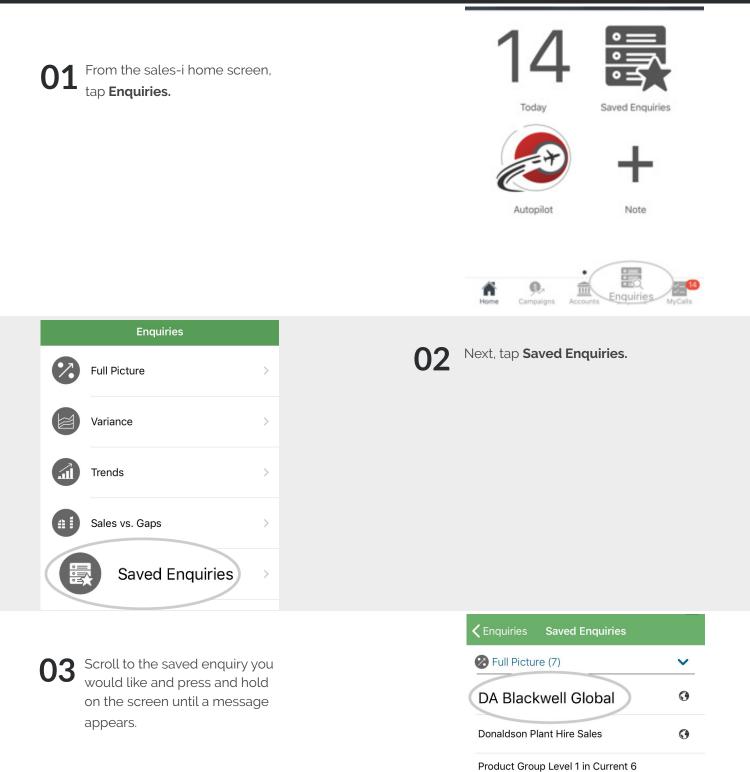


HOW TO PIN A SAVED ENQUIRY - APPLE

Pins is a feature which allows you to pin some of your favorite areas of the system to your home screen, making it easier to find what you want each time you log-in. This guide explains how to pin a Saved Enquiry.



Months Excluding Decorating- Rolling

Products Category Sales YTD Rolling

Rachel's Reps YTD

test



Tap **Pin**.

< Enquiries	Saved Enqui	iries	
8 Full Picture (7)			~
DA Blackwell Global			0
Donaldson Plant Hire Sales			0
Product Grou Monthe Fuel	ip Level 1 in Cu	rrent 6	
Prod Wou	Saved Enqui Id you like to Pin t		
Rach Ca	incel	Pin	
test			
Top performing branch by profits			0

CACCOUNTS & Prospects Accounts & Prospects Pins Pins Downler Pins Downler Pins Downler Pins Downler

05 Your saved Enquiry has now been pinned to the home screen.

To access a list of your pins: Navigate to the sales-i home screen and tap **Pins.**

06 You will now see a list of all of your pins, tap on your chosen pin to access it.

Don't forget you can also pin Accounts, Contacts, Opportunities, Campaigns, Targets and Saved Searches on your Apple device.

く Ba	ck Pins (j
Cont	tacts
T	Mr Charlie Richards James & Sons Builders Merchants
Save	ed Enquiries
	DA Blackwell Global Full Picture
Орр	ortunities
Ф	D A BLACKWELL sales-i admin - (Opportunity Value) 65,000.00
Cam	paigns
	All Customers over £100 but not boug Last run: 19 Dec 2018