

How To Find A Saved Enquiry

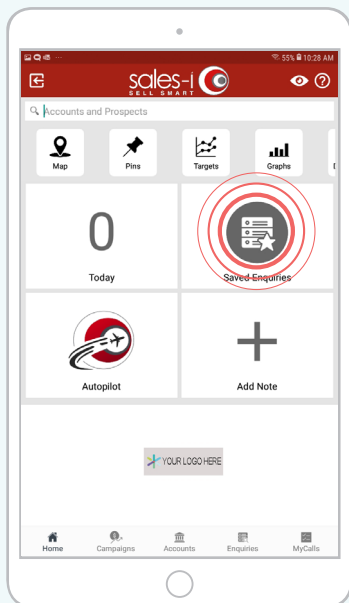
Android

Viewing a saved enquiry is a quick way to pull up sales data for the customers or products that matter the most to you. This is especially helpful if it takes several steps to get to the sales you'd like to see.

01 HOME PAGE

If you are on the Home page, you can access all your Saved Enquiries from the Saved Enquiries tile.

Your Saved Enquiries are grouped in alphabetical order. Tap on the desired enquiry from the list to load the results.



02 ENQUIRIES SCREEN

Alternatively, if you are already in the Enquiries module, these are automatically loaded in alphabetical order.

Tap on the desired enquiry from the list to load the results.

